

June 3, 2010

Dear Participant,

Please read this email carefully. It contains some important information regarding the HiLitPW-1 workshop.

1. A tentative schedule has been posted on the website. If you are a speaker, please check there for your speaking time slot.
2. For your talk, you will have a maximum of 20 minutes, which includes time for Q&A. Please plan to strictly adhere to this time limit. In other words, you should time your talk to last approximately 15 minutes, which leaves 5 minutes for questions. Remember, everyone will be speaking about the same configuration, so you will not need to show or discuss the geometry or the baseline grids. If you created your own grids, please include a brief discussion of their unique characteristics. The focus of your presentations should be on a description of your method, a summary of your CFD results, and particularly on anything unique or interesting that you learned or discovered. See the "Postprocessing Guide" pdf file attached to this email for specific areas of potential interest.
3. Please bring your talk (.ppt or .pdf) on a memory stick or CD to the workshop. You will need to give it to us prior to your talk. If you choose to email it to us, you must do so PRIOR to 6/24. Note that we plan to eventually post all talks to the HiLiftPW website, so be sure to obtain necessary approvals.
4. If you are interested in possibly expanding your HiLiftPW-1 results into an AIAA paper for the AIAA AeroSpace Sciences Meeting in January 2011 (Orlando FL), please let us know (by email) of your interest by June 8 at the latest. We are in the process of organizing one or two special sessions at that conference, and need to know approximately how many papers are likely. (If you already submitted an abstract to AIAA on your HiLiftPW results, let us know that, too.)
5. Remember that the date for submitting data is past. We are no longer accepting data for inclusion in the summary to be presented at the workshop. However, you will have an opportunity AFTER the workshop to update your data if you so desire, for inclusion in the summary paper planned for the AIAA conference in Orlando.

Sincerely,
HiLiftPW-1 organizing committee